

BVC ARMA Chapter Board Meeting
April 28, 2020
Remote Meeting

Attendees: Rick Surber, Frank Fazio, Jennifer Chadband, Scott Sailor, Tyler Head, Misty Perry
Absent: Katie Ivory, Derek Hartman

- I. The meeting was called to order at 11:33 a.m.
- II. The Board Minutes of March 24, 2020 were motioned for approval by Scott and seconded by Frank. Minutes approved.
- III. President's Report – Rick Surber
 1. ARMA International Communications
 - a. The 2020 GNW Region Conference planned for June 4-5 has been postponed to August 31 – September 1. The Leadership will be a virtual event. No details are available, yet. Rick will send out the details to the board when they are available.
 - b. The 2020 ARMA International Conference is still planned for October 26-28 in Detroit, MI. The chapter usually pays for the President to attend. Derek will be president and would like to attend. Rick will reach out to Andrew about a first-time attendee scholarship for Katie. (*The ARMA GNW Chapter has since replied that the ARMA International Scholarship will not be available this year.*)
 - c. International is currently not responding to grants anymore. When they start responding, Rick will let us know.
 2. The May elections may have to be virtual. Rick read through the charter, and there is no language it must be in person. There is language pertaining to if we have contested seats to have blind ballots. Rick will work on doing the meeting remotely and set-up to where we can answer surveys, just in case. Rick proposed a date of May 26 and will send a member-wide invitation and include the nominations.
 3. Rick discussed having the Changeover meeting in-person proposing golfing and hanging out at Dave McD's house. Rick will touch base with Dave to see if this may be feasible.
- IV. Treasurer's Report – Frank Fazio (absent)
 1. Frank emailed the Financial Report from last month. There were only routine charges. There was some verifications Frank had to complete before transfers were allowed. Frank mentioned about charity donations not displaying differently than other charges. Frank is going to start keeping a ledger document showing how much is owed as a donation and keep it as a separate document for tracking purposes. Rick will add the document to the Google drive.
- V. Programs Report (VP) – Derek Hartman (absent)
 1. Meetings
 - a. Andrea Bettinger will talk at a remote meeting for May. This will be considered the last meeting for this year, other than the May elections.

VI. Committees

1. Awards – Scott Sailor. The forms nomination for chapter member of the year will go out tomorrow. Scott contacted ABC Stamp and they have a turnaround of 1-3 days. Tyler has both member awards. Tyler will work with Scott to get him the awards for engraving.
2. Nominating – Tyler Head. Tyler wanted to discuss with Rick about potential nominations after the meeting.
3. Membership – Derek Hartman (absent). From Rick: 32 members. One expiring, which is Scott and it's an auto-renewal.
4. Community Affairs – Jennifer Chadband. The chapter is continuing the Boise VA Medical Center fund raising for the community service project in hopes to acquire a brick. Please donate on our chapter website – boisearma.org. Jennifer will check with Zasio on a donation. The goal is \$250 to attain a memorial brick.
5. Website – Rick Surber. Soo Kang's slides have been added on the website from April's meeting. Rick will add Andrea's slides after the meeting. The website will be updated to reflect the May elections. It's still basic, but you can see past events to show potential members we are active.
6. Conference (Spring 2021) – Rick Surber & Katie Ivory. It's close to start planning the event. Rick will reach out to Dave McD on speakers and will get Katie involved.

VII. Unfinished Business – A representative from the Interface conference reached out to Misty. Misty has reached out and will work with them to see if we can secure a spot at the conference.

VIII. New Business – None

IX. Meeting adjourned at 12:01 p.m. Motioned by Tyler and seconded by Frank.