

**BVC ARMA Chapter Board Meeting**  
**March 31, 2020**  
**Remote Meeting**

Attendees: Rick Surber, Jennifer Chadband, Scott Sailor, Misty Perry

Absent: Frank Fazio, Katie Ivory, Derek Hartman, Tyler Head

- I. The meeting was called to order at 11:33 a.m.
- II. The Board Minutes of February 20, 2020 were motioned for approval by Jennifer and seconded by Scott. Minutes approved.
- III. President's Report – Rick Surber
  - a. ARMA International Communications
    1. The 2020 GNW Region Conference is June 4-5 and the Region Leadership Conference is June 6 in Seattle, WA. We still have not heard if it's cancelled. Rick has emailed, but received no communication. It will probably be cancelled or held remotely, and it was decided to be a waste of our time to fill out a grant.
    2. The 2020 ARMA International Conference is October 26-28 in Detroit, MI. The chapter usually pays for the President to attend. Derek will be president and would like to attend and would be paid by the chapter. The chapter could apply for a scholarship. Katie is looking at attending. Rick will check with Andrew on Katie attending to see if there is a scholarship for first time attendance.
    3. The chapter submitted in early December the Speaker Grant from ARMA HQ (\$500). Rick still has not heard from Andrew SanAgustin, and will reach back out to him.
- IV. Treasurer's Report – Frank Fazio (absent)
  - a. Frank emailed the Financial Report. Scott would like to know what the chapter made from Carol's presentation. Misty noted she needs to pay for three attendees from ACHD for this meeting.
- V. Programs Report (VP) – Derek Hartman (absent)
  - a. Meetings
    1. If we have another remote meeting, Rick will try to get video going, too.
    2. We may need to postpone or have an alternate suggestion, like a virtual presenter, for April's meeting. Please reach out if you can speak or have ideas for April. April – give Derek what group is thinking. Rick will reach out to Andrew San Agustin.
    3. The group may need to vote remotely in May. We'll discuss at the April board meeting.
- VI. Committees
  1. Awards – Scott Sailor. There could potentially be issues in acquiring the awards with the stay at home order. We'll see when it's time to order the awards.
  2. Nominating – Tyler Head (absent). Rick will follow-up with Tyler after the meeting. Anna from Simplot was mentioned as a candidate at the last board meeting. Scott will follow-up with her.
  3. Membership – Derek Hartman (absent). No update.

4. Community Affairs – Jennifer Chadband. The chapter is still continuing the Boise VA Medical Center fund raising for the community service project. The goal is \$250 to attain a memorial brick. Scott pledged an IRM donation of \$50, and he would match it personally. Rick and Jennifer will look into donations from Zasio and personally. Please go to [boisearmag.org](http://boisearmag.org) and donate if you can.
5. Website – Rick Surber. Rick will keep updating the home page. It is up to date, with a TBD for April's meeting. Soo Kang's slides have been updated from March's meeting. Let Rick know if you have any suggestions for the website.
6. Conference (Spring 2021) – Rick Surber & Katie Ivory. No update.

- VII. Unfinished Business – A representative from the Interface conference reached out to Misty. Misty has reached out and will work with them to see if we can secure a spot at the conference.
- VIII. New Business – None
- IX. Meeting adjourned at 11:57 a.m. Motioned by Misty and seconded by Scott.